**Health & Safety Policy**

The virus that causes COVI D-19 can be spread to others by infected persons who have few or no symptoms. Because of the hidden nature of this threat, it is the policy of Tate Springs to require the following:

1. **FACE COVERINGS ARE RECOMMENDED WHILE ON CAMPUS**. All persons over the age of ten (10), including employees, volunteers, members, visitors, and contractors (“Patrons”), who enter Tate Springs facilities are recommended to wear a face covering over their nose and mouth, such as a homemade mask, scarf, bandana, or handkerchief.
   * While on campus, everyone will make their own decision to wear or not to wear a mask.
   * While in the office area, staff members may ask for people to wear masks while in their office.
2. **SOCIAL DISTANCING PROTOCOLS ARE RECOMMENDED**. Individuals are recommended to maintain six feet of social distancing whenever possible.
   * Employees are recommended to not work within six (6) feet of one another, except to the extent necessary to provide services.
   * Patrons are recommended to maintain six (6) feet of separation from other individuals outside their household, to the extent feasible when on campus.
   * Patrons are recommended to use hand sanitizer while entering Tate Springs and use protective gloves when performing duties when common surfaces are shared.
   * Patrons are recommended to follow social distancing signs, directional arrows, entrance & exit signage, and safety barriers while on campus.
3. **NOTICE AND SIGNAGE**. Notice of this Health and Safety Policy will be posted in a conspicuous location on Tate Springs campus in the Fellowship Hall and Office areas.